

Sample report created by Pro-Bel.

SAMPLE Roof Inspection Report



Property: Building Address Here

Attention: Name of Property Manager Prepared By: Pro-Bel Employee Inspection Date: Month, Day, Year



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Roof Inspection Photos



Arrow indicates a roof leak in the hallway



Blocked drains and creating ponding water



Ponding water on 35% of the roof



Bare spots and debris under the rooftop main air duct and units





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Missing and damaged air duct insulation

Ponding water and debris under roof top units



Ponding water





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Roof System Analysis

Roof Section: Two Sections – East and West Tower

Roof Type: **BUR**

Roof Deck: Concrete

Slope: Flat

Fastening System: N/V

Condition of Coating: N/V

General Roof System Analysis

Reported Leaks: Yes, multiple leaks in both towers

Condition Overall Rating: Poor

Proper Drainage: Yes

Physical Damage: No

Debris on Roof: Yes





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Roof System Description and Condition

- Flat Roof Condition: Poor
- Membrane Seams: N/V
- Coating: N/V
- Blisters: Yes
- Ridges: Yes
- Fishmouths: No
- Ponding Water: No
- Punctures: No
- Cracks: No
- Aligatoring: No
- Pitch Boxes: Poor
- Granular Loss: No
- Wall Details: Poor
- Curb Details: Fair
- Metal Flashing: Fair
- Skylight Condition: N/A
- Pipe Flashing: Fair





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Recommendations

- Find existing leaks, remove existing roof and replace with hot asphalt patches
- Clean all roof drains
- Install new insulation and waterproof around HVAC units
- Set up preventative maintenance program

